

ST MICHAEL THE ARCHANGEL, EAST TEIGNMOUTH

Minutes of the Annual Parochial Church Meeting – Sunday, 19th May 2024

The Annual Parish Vestry Meeting and items 1, 2 and 5 were chaired by Revd. Carol Green and conducted before the Parish Eucharist. Items 3 and 6 were chaired by the Vice Chair, Ben Heffer after the service.

During the service, Revd Carol Green spoke about the importance of lay leadership within the life of the church and outlined the establishment of a Worship Committee to help plan services. Lesley Heffer (LLM) announced a skills audit, and encouraged all to complete the online or offline questionnaire that will help to establish what skills and talents individuals have that might be employed in the life and mission of the church.

Annual Parish Meeting – The Vestry Meeting

1. The meeting was held in the presence of the congregation at the Parish Eucharist; there were no apologies for absence.
2. The minutes of the Vestry Meeting held on 30th April 2023 had been posted on the parish website and were approved by the meeting.
3. There were no matters arising from the minutes.
4. Revd Carol thanked Reg Lake and Jonathan Bryant for their service as church wardens in 2023 and informed the meeting that they were willing to stand again.

Reg Lake was proposed by Christine Vince and seconded by Eric Crocker??
Jonathan Bryant was proposed by Ben Heffer and seconded by Derek Whitty.

There being no other proposals, Reg and Jonathan were elected unanimously.

Annual Church Meeting – The APCM

1. The minutes of the APCM held on 30th April 2023 had been posted on the parish website and were approved by the meeting.
2. There were no matters arising from the minutes.
3. The meeting received the various reports.
 - a. Electoral Roll – Derek Whitty reported that, following resignations and new applicants to the electoral roll, the roll now stood at 85. Derek indicated that having been electoral roll secretary for a number of years, he was standing aside and Christine Vince had indicated a willingness to take on the role. The meeting approved Christine as the new Electoral Roll Secretary and a vote of thanks to Derek was recorded for his work on the electoral roll.
 - b. No report on the Church Activities during 2023 was tendered at the meeting, the Vice Chair informed the meeting that all reports submitted were available online on the parish website. There was concern expressed that those without access to a computer may not be able to read the reports. It was further noted that the Annual Parish Report including the financial statements should be posted on the church notice board. The treasurer had a copy of the financial statements available for inspection at the meeting and offered to provide personal copies for individuals on request. The meeting agreed that the PCC should establish a checklist for the appropriate publication of APCM reports in time for next year's meeting.

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- c. Ben Heffer presented the financial statement for 2023 as published on the parish website. He also proposed a vote of thanks to Christine Vince who, having stood down as treasurer last year had continued to work with and support him in his role in 2023. The meeting expressed its thanks to Christine.
 - d. Jonathan Bryant presented the Fabric Report. The work to repair the pinnacles on the tower will require a large amount of money and the remedial works are required to some of the windows and stone work in the church. The launch of an appeal to raise the sums required is on hold while the PCC seek an appropriate person to manage the project. It was suggested that we employ a professional fundraiser and project manager if a volunteer project manager cannot be found. The PCC has been exploring various avenues to find a suitable person. Attention was draw to a loose carpet in the main doorway which might present a trip hazard.
 - e. The Deanery Synod Reps report had been posted on the parish website. Diana Perryman and Liz Whitty also spoke to the meeting about more recent developments. It was noted that outreach and youth work are a major focus of Deanery Synod meetings and it is gratifying to note that St Michael's has been able to provide examples of successes in that particular field.
4. John Thomasson has acted as the Independent Financial Examiner for the parish accounts. Revd. Carol, on behalf of the meeting, expressed her thanks for his work and asked the meeting to approve his reappointment. It was approved unanimously.
 5. Election of PCC Officers
 - a. Revd Carol read out the current list of PCC members: Ben Heffer, Fred Price, Liz Whitty, Derek Whitty, Michael Fincham and Stewart Henchie. It was noted that Stewart Henchie had chosen to step down this time and Paula Peat had volunteered to join the PCC. The PCC members were approved by the meeting.
 - b. The meeting approved the reappointment of Liz Whitty and Diana Perryman as Deanery Synod Representatives.
 6. Any other business

The vice chair asked the meeting for any other business. Jonathan Bryant proposed a vote of thanks to Stewart Henchie for all his work on the Fabric Group and with particular reference to his work sorting out the stairlift. Christine Vince proposed a vote of thanks to Derek Whitty for his work with the choir and its contribution to our worship. The vice chair duly thanked Stewart and Derek on behalf of the meeting.

The meeting was advised that the first meeting of the new PCC is to be held on Tuesday, 19th May 2024.

The vice chair closed the meeting with prayer.

End.